



Davis Community Housing Authority

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REQUEST FOR RENTAL CHANGE

HCV/Section 8 participating Landlords/Managers wishing to amend the amount of rent and/or utilities must complete this form, have the tenant(s) sign and submit to DCHA **sixty days before any changes will go into effect. Mid-month changes are not allowed.**

Tenant Name: _____ Requested Date: _____

DCHA Caseworker: _____ Date of Rent Change: _____

LANDLORD INFORMATION

Owner Name: _____ Manager Name: _____

Mailing Address: _____ Mailing Address: _____

Email Address: _____ Contact Number: _____

UNIT INFORMATION

Unit Address: _____ Bdrm Size: _____ Sq. Feet: _____ Year Built: _____

Lease End Date: _____ Current Rent Amount: \$ _____

Proposed Rent Increase: \$ _____ per month. Was a New Lease Signed: Yes No

If the requested increase is greater than \$50.00 per month an explanation of improvements is required to justify the amount, e.g.; full carpet replacement, upgrade in appliances, full paint, etc.

Explanation of improvements: _____

Please check the following pertaining to utilities:

1. Heat: Gas Electric 2. Stove: Gas Electric 3. Water Heater: Gas Electric

Utilities Paid by Tenant: Gas Electric Water Sewer Trash/Garbage

Rent increases must be deemed reasonable based on current criteria. In order for DCHA to obtain appropriate comparable data please check the following amenities as they apply to the current unit:

Cable/DISH Included Ceiling Fans Washer/Dryer Hookups Washer/Dryer

Onsite Laundry Dishwasher Garbage Disposal Microwave

Balcony Pool Gated Community Garage

Covered Parking: # of Spaces 1 2 Lawn Maintenance Pest Control

Proposed rent and utilities must be reasonable and will be compared to other units within Davis County.

Continued on reverse

Updated March 27, 2018



352 South 200 West, Suite #1 • P.O. Box 328 • Farmington, Utah 84025

Landlord/Manager Certification:

I certify that the information provided is correct and I understand that the proposed rent will be effective no earlier than sixty (60) days following the **receipt** of this request by Davis Community Housing Authority. Rent increases will be effective on the first day of the month after sixty (60) days has surpassed. I agree to provide the tenant a copy of this signed request.

Landlord/Manager Signature

Date

Tenant Certification:

I certify that I understand the information provided in this document. If I have questions pertaining to how this affects my rent I will contact my assigned housing specialist.

Head of Household Signature

Date

Title 18, Section 1001 of the U.S. Code states that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to any department of the United States Government. HUD and any owner (or any employee of HUD or the owner) may be subject to penalties for unauthorized disclosures or improper use of information collected based on the consent form. Use of the information collected based on this verification form is restricted to the purposes cited above. Any person who knowingly or willingly requests, obtains or discloses any information under false pretenses concerning an applicant or participant may be subject to a misdemeanor and fined not more than \$5,000. Any applicant or participant affected by negligent disclosure of information may bring civil action for damages, and seek other relief, as may be appropriate, against the officer or employee of HUD or the owner responsible for the unauthorized disclosure or improper use. Penalty provisions for misusing the social security number are contained in the Social Security Act at 208 (a) (6), (7) and (8). Violation of these provisions are cited as violations of 42 U.S.C. 408 (a) (6), (7) and (8)

